

Resume #1 - "I need a resume"

If the client does not have a resume, or has a very out-dated resume, the coaching consultation would include the following:

- Interviewing the client to create an attractive, professional resume (up to two pages) designed for personal delivery, e-mailing and posting on websites.
- Development of resumes for academics, artists or performers requires different templates and content and may require more consulting time.
- Developing the resume content and in depth accomplishment statements.
- Formatting the resume.
- Electronic version of the resume provided via e-mail.